

November 3, 2010

Memorandum #2010-180

TO: Hampton Roads Citizen Transportation Advisory Committee (CTAC)

BY: Chair William W. Harrison, Jr.

RE: CTAC Meeting, November 10, 2010

Please Note the Change in Day

Attached are the agenda and related materials for the next meeting of the **Hampton Roads Citizen Transportation Advisory Committee (CTAC)** scheduled for **Wednesday, November 10, 2010 from 5:00 p.m. – 7:00 p.m.** in the **Regional Board Room, 723 Woodlake Drive, Chesapeake, VA.**

/kg

Citizen Transportation Advisory Committee:

| | |
|--|----------------------|
| William W. Harrison, Jr., Chair, VB | Henry Lewis, YK |
| Shepelle Watkins-White, Vice Chair, CH | Randy Lougee, NO |
| Richard Bowie, VB | John Malbon, VB |
| Ricky Clifton, NN | Howard Manly, NN |
| Kathy Corley, CH | Delceno Miles, VB |
| Roberta Edwards, CH | Philip Olekszyk, GL |
| Sharyn Fox, NN | James Openshaw, NO |
| Richard Green, SU | Prescott Sherrod, VB |
| Yukari Hughes, NN | Ray Taylor, VB |
| Dewey Hurley, WM | Kirsten Tynch, PO |
| Michael Jones, IW | Kristen Wells, PO |
| Randy Lassiter, NO | Archie Whitehill, NO |

Cc: Dwight Farmer (HRTPO)
Camelia Ravanbakht (HRTPO)
Mike Kimbrel (HRTPO)
Kendall Miller (HRTPO)
Mayor Molly J. Ward (HA)
Eric Stringfield (VDOT)
TPO Voting Members
TPO Voting Alternates
TPO Nonvoting Members

**AGENDA
HAMPTON ROADS
CITIZEN TRANSPORTATION ADVISORY COMMITTEE
November 10, 2010**

CALL TO ORDER 5:00 P.M.

Regional Board Room, 723 Woodlake Drive, Chesapeake, Virginia

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT PERIOD (Limit: 5 minutes per individual)**
- 3. APPROVAL OF AGENDA**
- 4. MINUTES OF SEPTEMBER 9, 2010**
- 5. 2034 LONG RANGE TRANSPORTATION PLAN: PUBLIC INVOLVEMENT PLAN**
- 6. 2034 LONG RANGE TRANSPORTATION PLAN: VISUALIZATION TOOL**
- 7. SCHOOL OUTREACH PROGRAM**
- 8. CITIZEN'S GUIDE REVIEW**
- 9. PUBLIC COMMENTS**
- 10. FOR YOUR INFORMATION**
- 11. OLD/NEW BUSINESS**
- 12. ADJOURNMENT**

AGENDA ITEM #1: CALL TO ORDER

The meeting will be called to order by the Chair at approximately 5:00 p.m.

AGENDA ITEM #2: PUBLIC COMMENT PERIOD

Members of the public are invited to address the CTAC. Each speaker is limited to five minutes.

AGENDA ITEM #3: APPROVAL OF AGENDA

Members are provided an opportunity to add or delete items from the agenda. Any item for which a member desires an action from the CTAC should be submitted at this time, as opposed to under "Old/New Business".

AGENDA ITEM #4: MINUTES OF SEPTEMBER 9, 2010

SUBJECT:

Minutes of the previous CTAC meeting.

BACKGROUND:

Minutes of the Citizen Transportation Advisory Committee meeting held on September 9, 2010.

Attachment 4

RECOMMENDED ACTION:

Approve the minutes.

**Summary Minutes of the
Hampton Roads Citizen Transportation
Advisory Committee (CTAC) Meeting
September 9, 2010**

The Hampton Roads Citizen Transportation Advisory Committee (CTAC) Meeting was called to order at 5:15 p.m. in the HRT Boardroom, Hampton Roads Transit Headquarters, 3400 Victoria Boulevard, Hampton, Virginia, with the following in attendance:

Hampton Roads CTAC Members:

| | |
|---|-----------------------|
| William Harrison, Chairman (VB) | Kristen Wells (PO) |
| Shepelle Watkins-White, Vice-Chair (CH) | Richard Green (SU) |
| Philip Olekszyk (GL) | Tuck Bowie (VB) |
| Michael Jones (IW) | John Malbon (VB) |
| Sharyn Fox (NN) | Delceno Miles (VB) |
| Yukari Hughes (NN) | Prescott Sherrod (VB) |
| Howard Manly (NN) | Ray Taylor (VB) |
| Randy Lougee (NO) | Dewey Hurley (WM) |
| Kirsten Tynch (PO) | |

Hampton Roads CTAC Members Absent:

| | |
|----------------------|-----------------------|
| Kathy Corley (CH) | James Openshaw (NO) |
| Roberta Edwards (CH) | Archie Whitehill (NO) |
| Ricky Clifton (NN) | Henry Lewis (YK) |
| Randy Lassiter (NO) | |

HRTPO Staff:

| | |
|---------------------|--------------------|
| Dwight Farmer | Camelia Ravanbakht |
| Kathlene Grauberger | Joe Turner |
| Michael Kimbrel | |

Other Participants:

Wendy Vachet (NAVY)

Others Recorded Attending:

Amanda Christon (NO); Bob Matthias (VB); Judy Swystun (Black & White Cabs)

Public Comment Period

There was no public comment.

Approval of Agenda

Chair Harrison asked the Committee if there were any agenda items to add to the Old/New Business agenda section. Hearing none, Chair Harrison asked for a motion to approve the agenda. Ms. Fox Moved to approve the agenda as written; seconded by Mr. Sherrod. The Motion Carried.

Summary Minutes of June 24, 2010 CTAC Meeting

Ms. Miles Moved to approve the minutes as written; seconded by Ms. Hughes. The Motion Carried.

Military Perspective on Regional Transportation Issues

Mr. Farmer stated the HRTPO Board had discussed the need to fully engage and consult with the military due to operational impacts caused by transportation issues. He noted all branches of the military were asked to participate on the HRTPO Board. Rear Admiral Mark Boensel, Commander, Navy Regional Mid-Atlantic, was invited to speak before the HRTPO Board at its December 9, 2009 meeting and a video of that presentation was reviewed by CTAC members.

In the video, Rear Admiral Boensel stated that in order to accomplish the Navy's mission, assistance is needed by active-duty personnel, reservists, civilians, and contractors. There are approximately 330,000 active-duty individuals, 108,000 reservists who are mobilized serving around the world, and roughly 195,000 civilian employees. He indicated there are 285 commissioned ships with 134 of those, almost 50 percent, currently deployed. There are approximately 25,000 people deployed in the two areas of war with 15,000 on the ground.

Rear Admiral Boensel explained each military base has its own "Mayor", and HRTPO Nonvoting Member, Captain Kelly Johnson, is the "Mayor" of Naval Station Norfolk. Captain Johnson is responsible for all support aspects of those on base, including public works, fire departments, police, hotels, stores, restaurants, airports, and port facilities.

Rear Admiral Boensel noted his responsibilities include overseeing 17 major installations and 33 Navy operational support centers that are located within 119 congressional districts in 14 states from Virginia to the Canadian border. In most cases, the Navy is the largest employer in each of these areas which affects regional economy. There are 285 ships in the U.S. fleet and 120 of those are in areas under Rear Admiral Boensel's command, along with an inventory of approximately 400 airplanes.

He indicated that an estimated 20% of the Hampton Roads population is comprised of Navy personnel. He expressed his concern regarding the transportation situation in Hampton Roads and stated that with more than 66,000 vehicles passing through the gates of Naval Station Norfolk, transportation is a readiness and operational issue for the Navy. During a typical weekday, there are approximately 125,000 Navy personnel traveling to the bases. He stressed the Navy would like to make a consolidated and unified effort to improve transportation in Hampton Roads; however, it is not his responsibility to place the interest of one jurisdiction over another.

In order to meet the Navy's needs, there has to be compatibility with its operations and the issues of safety and quality of life are of the utmost importance. Accidents and other transportation incidents that occur outside base parameters are briefed to the Fleet Commander every week. Rear Admiral Boensel noted that when military personnel choose

to extend their career in the Navy, much goes into that decision, including the need to travel to and from the base in a reasonable time. There are many servicemen and servicewoman that move to Hampton Roads and eventually settle in the area which is a huge benefit to the local economy.

Rear Admiral Boensel concluded, commenting that one of the transportation projects that would be beneficial to both the Navy and the area as a whole is the new I-564 Intermodal Connector. He noted another project of importance is the light rail expansion, specifically with the interest to have the Naval Station as one of its route designations. He stated Navy personnel are proud to be citizens of Hampton Roads and are willing to assist the HRTPO in solving the area's transportation concerns.

After the video presentation, Chair Harrison introduced Ms. Wendy Vachet, Community Plans and Liaison Officer, Mid-Atlantic, of the U.S. Navy. Ms. Vachet stated she was appointed by Rear Admiral Boensel to represent the U.S. Navy on the Transportation Technical Advisory Committee (TTAC) and the Long-Range Transportation Plan (LRTP) Subcommittee. She noted it was important to assist Navy personnel in understanding transportation issues in the area since the Navy is represented through various locations, including the Yorktown Cheatham Annex, Naval Station Norfolk, Naval Station Annex, Little Creek/Fort Story, Oceana, Dam Neck, and the Portsmouth Shipyard. Ms. Vachet indicated quality of life and military readiness are of the utmost importance to the Navy.

Ms. Fox asked if the Navy was concerned regarding the slow pace of solving the area's transportation issues and asked whether that may have a bearing on reducing the number of ships in the area. Ms. Vachet replied there was no official word; however, she noted that personnel numbers have actually increased.

Mr. Manley asked if the Navy had studied staggering work hours in order to aid the transportation problems. Ms. Vachet indicated it had been reviewed; however, hours are currently somewhat staggered due to mission and gate activity changes.

Mr. Taylor Moved that CTAC recommend to the HRTPO Board to engage an annual briefing from the military and also to have a military representative speak to the Commonwealth Transportation Board (CTB) in order to bolster the region's position in terms of solving transportation issues; seconded by Mr. Manley.

Mr. Farmer stated he had asked Secretary Connaughton to schedule a workshop between the CTB and the Hampton Roads delegation to discuss such issues. He noted the workshop would hopefully be in October.

Ms. Fox expressed her concern that the HRTPO had not reached out previously to the CTB to brief it on the military's readiness and transportation. Mr. Farmer replied the HRTPO Board and CTB members Dana Dickens and Aubrey Lane have had many conversations regarding the matter.

Chair Harrison suggested HRTPO staff draft Mr. Taylor's motion into a formal resolution to be presented to the HRTPO Board. Regarding the motion on the floor, the Motion Carried.

High-Speed and Intercity Passenger Rail

Mr. Farmer reported that during the HRTPO Board meeting on July 21, 2010, the rail consultant, Dr. Alex Metcalf of Transportation Economic & Management Systems (TEMS), Inc. presented the Hampton Roads High-Speed and Intercity Passenger Rail Preliminary Vision Plan. TEMS's preliminary assessment indicated that both the CSX/I-64 and Norfolk Southern/Route 460 rail corridors were economically and financially feasible as they meet the thresholds established by the Federal Railroad Administration (FRA) for a public/private partnership to build and operate passenger rail in Hampton Roads.

Mr. Farmer informed CTAC that Dr. Metcalf's credentials in the rail consultant industry were impeccable. CTAC members, having expressed an interest in expanding the discussion regarding high-speed and intercity passenger rail, reviewed Dr. Metcalf's presentation from the July 21, 2010 HRTPO Board Meeting.

In the video presentation, Dr. Metcalf explained that the study objectives of the Phase 1 Vision Plan for Hampton Roads were to determine the feasibility of high-speed rail in coordination with Norfolk Southern on the Route 460 corridor and enhanced intercity passenger rail with CSX on the Interstate I-64 corridor and its relationship to the Richmond/Washington corridor.

Dr. Metcalf stated three factors were learned in studying the Washington-Richmond-Hampton Roads corridor:

- It is one of the top 200-mile high-speed rail corridors in the country.
- It has independent utility, defined as able to stand on its own merit.
- It provides connectivity with the Southeast and Northeast corridors.

He outlined DRPT's initial development of the corridor utilizing conventional technology which included steps 1 and 2 of the Phase 1 Vision Plan and noted work completed by DRPT will lay the foundation for achieving an effective high-speed rail program. With regards to steps 3 and 4 of the Phase 1 Vision Plan, Dr. Metcalf explained that by achieving the 110 mph speed, it would essentially eliminate operating losses and would allow for franchising of the service to a private operator. From TEMS's research, the Washington-Richmond-Hampton Roads corridor will have a positive operating ratio, a positive cost benefit ratio, and will meet the Federal Railroad Administration (FRA) criteria in terms of implementing the system.

Dr. Metcalf noted TEMS had not completed its financial research; however, it estimates the capital costs in steps 3 and 4 to be \$3 and \$6 billion respectively. He stated the two funding options indicated below are available to the HRTPO with the second approach seen as more competitive and attractive to the U.S. Department of Transportation (USDOT).

- Traditional USDOT funding utilizing the Passenger Rail Investment & Improvement Act with 80% Federal and 20% State local monies.
- A public-private partnership and a 30-50% federal grant.

In terms of benefits, Dr. Metcalf stated both the NS/Route 460 and the CSX/I-64 corridors have high-speed rail potential with travel times and train frequency dramatically improved and will divert large amounts of auto traffic.

Dr. Metcalf recognized there will be challenges in developing the high-speed rail corridor, including long term funding, the FRA/Environmental processes, and in designating it as a Virginia High-Speed Rail corridor.

In conclusion, Dr. Metcalf recommended:

- DRPT should continue its implementation plans of the intercity rail.
- Pursue USDOT designation of the Washington-Richmond-Hampton Roads HSR corridor as a Virginia corridor.
- Complete the high-speed rail vision by developing the Vision Plan/Service Plan for FRA funding.
- Consider implementing high-speed rail with a public-private partnership process.

At the conclusion of the video presentation, Mr. Farmer noted the Transportation Advisory Committee (TAC) discussed Phase 2 of the high-speed rail study and agreed to move forward, but at a slower pace.

2034 Long-Range Transportation Plan: Project Prioritization

Ms. Ravanbakht stated that in the summer of 2009, the HRTPO Board requested staff evaluate the outcome of amending the 2030 Long-Range Transportation Plan (LRTP). During these discussions, the need to establish a methodology for project prioritization and selection was identified. The Virginia Department of Transportation (VDOT) provided assistance with this effort via its on-call consultant, Kimley-Horn and Associates. The goal of the project was to develop a methodology to assist the HRTPO Board with prioritizing transportation projects according to their technical merits and regional benefits, in light of scarce financial resources.

In December 2009, the HRTPO Board requested the project prioritization tool be revised to take into account the economic benefits of projects to the region. The methodology for the economic vitality component was approved by the HRTPO Board at its June 16, 2010 meeting. The initial report has been edited to reflect the three components – project utility, project viability, and economic vitality.

HRTPO staff has worked with locality and VDOT staffs to collect data needed to apply the prioritization tool in an efficient manner under this accelerated schedule. The prioritization tool provides a way to glean the effectiveness of proposed transportation projects at a high level. Creating the final priorities will be the prerogative of the HRTPO Board, with the output from the tool being a resource to assist in making these decisions.

Ms. Ravanbakht noted that staff has received over 200 potential projects to be included in the 2034 LRTP. TTAC reviewed the initial results and recommended the need to revisit the project viability component and that modest changes were necessary to have a credible tool.

Ms. Ravanbakht indicated HRTPO staff will review technical comments and refine the prioritization tool from August to November 2010. In November, preliminary results will be presented to the TTAC, CTAC, and the Freight Transportation Advisory Committee (FTAC) for evaluation with the results presented to the HRTPO Board in December 2010.

Ms. Miles asked if the HRTPO Board expected CTAC to reply with a formal statement regarding the results of the prioritization tool. Chair Harrison replied CTAC was under no obligations to prepare a statement; however, CTAC is an advisory committee to the HRTPO Board and a statement can be drafted if CTAC deems it necessary.

Transportation Funding and Mobility Issues: CTAC Recommendation

Chair Harrison stated a panel discussion regarding transportation funding was provided to CTAC on May 13, 2010 and within the dialogue, economic conditions were described that were adversely affecting transportation revenue sources. During the June 24, 2010 CTAC meeting, the Committee received a presentation pertaining to results of Citizen Focus Groups that were conducted by Christopher Newport University as part of the HRTPO's community outreach strategies. In addition, CTAC was given a congestion briefing from HRTPO staff in the form of an overview of the HRTPO Congestion Management Process.

Because CTAC had expressed an interest in developing recommendations pertaining to transportation funding and mobility issues to the HRTPO Board, Chair Harrison suggested drafting a resolution to be presented to the Board at its October 20, 2010 meeting. He explained HRTPO staff had prepared a preliminary resolution to be reviewed by CTAC.

After viewing the preliminary resolution, Ms. Lougee suggested adding a clause that outlined the military impacts concerning transportation limitations.

Mr. Taylor recommended adding language to convey that the resolution be transmitted to all Hampton Roads City Council members and to General Assembly members of the Hampton Roads Caucus.

After more discussion and fine tuning of the resolution, Ms. Lougee Moved to approve the resolution and forward to the HRTPO Board for approval at its October 20, 2010 meeting; seconded by Mr. Malbon. The Motion Carried with Mr. Jones voting in opposition of the motion.

Next Meeting

Chair Harrison stated the next CTAC meeting will be on Wednesday, November 10, 2010, rather than Veteran's Day, November 11, 2010, from 5:00 p.m. – 7:00 p.m. in the Regional Building Boardroom, 723 Woodlake Drive, Chesapeake, VA.

Adjournment

With no further business to come before the Citizen Transportation Advisory Committee, the meeting adjourned at 7:20 p.m.

AGENDA ITEM #5: LONG RANGE TRANSPORTATION PLAN: PUBLIC INVOLVEMENT PLAN

SUBJECT:

Overview of public outreach for the Long Range Transportation Plan.

BACKGROUND:

The HRTPO is currently engaged in developing the 2034 Long-Range Transportation Plan (LRTP). HRTPO staff plans to engage the public through various means and mediums to inform and educate the public about the plan itself, and to seek input in the plan as well. A copy of the planned outreach efforts is attached.

Ms. Kendall Miller, Public Involvement & Community Outreach Administrator, will brief the CTAC on planned outreach efforts.

Attachment 5

RECOMMENDED ACTION:

Review the draft public outreach implementation plan and submit comments to Kendall Miller, Public Involvement/Community Outreach Administrator, at kmiller@hrpdcva.gov by **Wednesday, November 24, 2010**.

DRAFT



Public Involvement Plan of Action for 2034/Prioritization

September 2010 – January 2010

Community Engagement

- School Outreach
- Community Conversations
- College Outreach

School Outreach—Building a Community

School Outreach will be conducted with the 5th Grade Class of 1 school:

- Thoroughgood Elementary – Virginia Beach, VA

Building on the campaign conducted by Dale Stith and Carlos Gonzales, HRTPO will facilitate an education campaign that will engage students and their parents in the planning process. This outreach effort will require **three half- day visits, and one evening meeting at the school**. The evening meeting will also serve as a public meeting forum. Our prioritization and LRTP efforts will be presented to parents and faculty, who have been invited to both attend a public meeting on the 2034 LRTP and Prioritization, and to see the results of the Building a Community curriculum; a Box City. Staff Resources to date are Dale Stith, , Kendall Miller, Lisa Hardy, Andy Pickard, Joe Turner and Brian Miller

Community Conversations – Where are we? Where do we want to go? How do we get there?

Four Community Conversations will be held throughout the Region. Targeted groups will include Elderly Populations, Military Populations, Minority Populations, EJ Populations, LEP populations and the region's Disabled Population. Conversations will be held at the following existing venues:

- Military Wives on the Peninsula (consists of 106 members that meet monthly in Fort Eustis)
- Chesapeake Task Force on Aging (consists of 20 senior groups meeting monthly throughout Hampton Roads)
- Mount Pleasant Baptist Church in Norfolk VA (very large, historical church in Norfolk. Established in 1865)
- Historic Triangle Senior Center in Williamsburg VA (this center caters to a very large, active and involved community of seniors)

College Outreach

Old Dominion University --_The goal of this outreach effort is to establish an agreement with Dr. Asad J. Khattak at Old Dominion University to integrate our LRTP and Prioritization effort into the Transportation Engineering course on travel demand modeling that he is currently teaching this semester. He has been contacted via e-mail to ascertain if he would consider this possibility. If he does agree, the idea is that his class, which is scheduled to present their projects on December 14, 2010, would present their projects here at HRPTO. The projects would be evaluated by HRPTO Executive Director, Dwight Farmer, Dr. Khattak and HRTPO Staff, Andy Pickard. A focus group (no more than 20 people, consisting of members of the general public, TTAC, CTAC, and HRTPO Board) would be invited to observe the presentations. The boardroom would be separated into two sections so that the focus group would be unobtrusive to the students. Greater detail will follow as conversations with Dr. Khattak advance.

Hampton University – Sharad K. Maheshwari, Associate Professor with the Hampton University School of Business has expressed interest in working with HRPTO on our LRTP as well. He has been contacted via e-mail and will be working with HRTPO to establish a program of involvement with his students.

Media Outreach

Press Releases will be prepared and disseminated throughout the public involvement phase of the LRTP and Prioritization. In addition to mainstream media, news outlets geared towards minority communities will be engaged. These Media outlets will include, but are not limited to:

- The Virginia Pilot
- El Eco De Virginia
- Tidewater Hispanic
- The Norfolk Journal and Guide
- Diversity Times
- WTKR
- WHRO
- WCPS TV (City of Chesapeake Public News Channel geared towards students and their families)
- WJCC (City of Williamsburg Public News Channel geared towards students and their families)
- The Daily Press
- The Norfolk Navy Flagship

In addition to media outlets, a database of organizational newsletters and blogs will be created and an outreach effort will be made to have each organization include an article about the LRTP 2034 in their newsletter.

E-Mail and Mail Campaign

HRTPO's contact lists will be enhanced and utilized to disseminate information and gain feedback on the LRTP and Prioritization. Surveys and informational mailings will be used.

HRTPO Websites, Blogs and Committees

Presentations will be made to the HRTPO Board, TTAC, CTAC and Long Range Transportation Plan Subcommittee. HRTPO blogs and weekly updates will be populated with up to the minute information about the status of the LRTP as well. The website and blog will be utilized in order to gain feedback from the public, by inviting them to fill out surveys placed in those venues. The LRTP Visualization tool will be made available to the public on the HRTPO website, and via KeepHamptonRoads Moving.com. A similar effort will be made under the Social Network site Facebook, with a Keep Hampton Roads Moving page being designated as a source of current information on the plan. A survey function will be placed there as well.

Libraries

Regional libraries will be populated with information regarding the LRTP, as well as opportunities to respond to surveys, either handwritten or via Kiosks, which will be placed strategically throughout the region with an eye on EJ communities.

Additional Outreach to Traditionally Underserved Communities

In order to ensure that those who do not have access to computers, are kept in the information loop and that their voices are heard, an outreach effort will be conducted in coordination with service providers who interface with this population. Visiting Nurses, Meals on Wheels and Para Transit Agencies and other like agencies will be asked to disseminate information about the LRTP to their clients.

AGENDA ITEM #6: LONG RANGE TRANSPORTATION PLAN VISUALIZATION TOOL

SUBJECT:

Overview of the visualization tool for the Long Range Transportation Plan.

BACKGROUND:

The Safe, Accountable, Flexible, Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU), the current Federal transportation law, specifies that metropolitan planning organizations use visualization techniques in their plan development. HRTPO staff has developed an interactive visualization of the 2034 candidate projects under consideration for inclusion into the plan. This is being done using a web-based and downloadable Google Earth application.

The Draft Plan Visualization, with an overview on how to use it, can be found at: http://www.hrmpo.org/KeepHamptonRoadsMoving/KHRM_PlanVisual.asp#.

HRTPO Staff would like to have CTAC members review this Draft version prior to incorporating it into outreach activities.

Mr. Benito Pérez, Transportation Engineer, will provide a demonstration of the application to CTAC.

RECOMMENDED ACTION:

Review the draft plan visualization webpage and provide comments to Kendall Miller, Public Involvement/Community Outreach Administrator, at kmiller@hrdpcva.gov by **Wednesday, November 24, 2010**.

AGENDA ITEM #7: SCHOOL OUTREACH PROGRAM

SUBJECT:

HRTPO staff, in conjunction with a Virginia Beach elementary school, recently conducted a pilot project with the goals of establishing partnerships with Hampton Roads communities and increasing awareness regarding transportation planning and engineering.

BACKGROUND:

The Hampton Roads Transportation Planning Organization (HRTPO) teamed up with Linkhorn Park Elementary School in Virginia Beach on a pilot project to inform students about transportation planning and engineering and address Virginia's Standards of Learning (SOLs). HRTPO staff and teachers created and presented two lesson plans to second-grade students, who subsequently developed a Linkhorn Elementary "Box Community" and presented their community planning efforts to parents and other students during an evening school function. HRTPO staff plans to use teacher and parent feedback on this pilot project to develop resources for future school outreach throughout the region. This project has been incorporated into the LRTP outreach effort for 2010. Currently, HRTPO is conducting an education program with Thoroughgood Elementary, Virginia Beach.

Ms. Dale Stith, Transportation Planner, will brief the CTAC on this item.

RECOMMENDED ACTION:

This item is for informational purposes.

AGENDA ITEM #8: HRTPO CITIZEN'S GUIDE

SUBJECT:

The HRTPO is creating a Citizen's Guide to the Transportation Planning Process.

BACKGROUND:

The Hampton Roads Transportation Planning Organization (HRTPO), as the federally designated transportation planning agency for the Hampton Roads metropolitan planning area, is responsible for transportation decision making in our region. In this capacity, the HRTPO Board plans the region's transportation system, allocates federal transportation funds, and approves the implementation of transportation projects through a continuing, comprehensive, and cooperative transportation process.

The HRTPO is committed to involving interested parties of all walks of life and considering their ideas through professional initiatives and a transparent process. In line with the HRTPO public involvement and community outreach goals, the publication, "The Citizen's Guide to the Transportation Planning Process", will help inform, increase awareness, and subsequently engage Hampton Roads' residents and interested parties in our regional transportation decision-making processes

Ms. Kendall Miller, Public Involvement & Community Outreach Administrator, will brief the CTAC on the Citizen's Guide. A draft version of the document will be provided to CTAC at the meeting.

Handout

RECOMMENDED ACTION:

Review the draft Citizen's Guide and provide comments to Kendall Miller, Public Involvement and Community Outreach Administrator at kmiller@hrpdcva.gov by **Wednesday December 15, 2010**.

AGENDA ITEM #9: PUBLIC COMMENTS

There are no written public comments.

AGENDA ITEM #10: FOR YOUR INFORMATION

AGENDA ITEM #11: OLD/NEW BUSINESS

AGENDA ITEM #12: ADJOURNMENT