

AGENDA ITEM #12: FY 2011 UNIFIED PLANNING WORK PROGRAM: FINAL REPORT

SUBJECT:

The FY 2011 Unified Planning Work Program is ready for approval.

BACKGROUND:

The HRTPO staff, in coordination with Hampton Roads Transit (HRT), Williamsburg Area Transit Authority (WATA), and the Virginia Department of Transportation (VDOT), completed an extended process of developing the Unified Planning Work Program (UPWP) for fiscal year (FY) 2011. The UPWP documents the metropolitan planning activities to be performed during the fiscal year. Work to be carried out is identified by major activity and task in sufficient detail to indicate who will perform the work, the schedule for completing the work, resulting end products, proposed funding, and a summary of the total amounts and sources of federal and matching funds.

Draft 1 of the FY 2011 UPWP was distributed during the March HRTPO Board meeting and made available for public comment from March 3, 2010 through March 17, 2010.

Draft 2 addressed public comments received on Draft 1 and incorporated changes developed during an internal review by HRTPO staff. Draft 2 was distributed to the HRTPO Board with the agenda packet for its April meeting and was made available for public comment from March 31, 2010 through April 14, 2010.

Draft 3 incorporated final budget adjustments for each work task and added a Rural Transportation Planning task to account for work that will be done by HRTPO staff for localities outside of the metropolitan transportation planning area. Draft 3 was made available for public comment from May 5, 2010 through May 19, 2010.

The final draft (Enclosure 12) was revised to simplify the table on page 12 that shows a comparison of the UPWP tasks for FY 2011 versus FY 2010. This revised table also addressed public comments that were received. It should be noted that all of the public comments associated with the FY 2011 UPWP, as well as HRTPO staff responses to those comments, are included in Appendix F of the document. The final draft was also distributed to the HRTPO Board with the agenda packet for its June meeting.

Mr. Mike Kimbrel, Principal Transportation Engineer, will brief the HRTPO Board on this item.

Enclosure 12 – FY 2011 UPWP: Final Report

RECOMMENDED ACTION:

Approve the FY 2011 Unified Planning Work Program.