

**Summary Minutes**  
**HRTPO Nominating Committee**  
**Meeting of December 9, 2009**

Chairman Smith called the HRTPO Nominating Committee to order at 1:35 p.m. in the Regional Board Room with the following in attendance:

**HRTPO Nominating Committee Members:**

Douglas L. Smith (PO), Chair  
Joe S. Frank (NN)  
Dennis W. Heuer (VDOT)  
William D. Sessoms (VB)  
Michael S. Townes (HRT)

**Absent:**

Paul Fraim (NO)  
Bruce C. Goodson (JC)  
Stan D. Clark (IW)  
Jeanne Zeidler (WM)

**HRTPO Staff:**

Dwight Farmer  
Carlos Gonzalez  
Kathlene Grauberger  
Camelia Ravanbakht

**Others:**

Terri Boothe (Citizen)  
Jeff Raliski (NO)

**Public Comment Period**

Chairman Smith asked if there were any comments from the public. There being none, he continued with the approval of the revised agenda.

**Approval of the Revised Agenda**

Mr. Heuer Moved to approve the revised agenda. Mayor Sessoms seconded the motion. The Motion Carried.

**Minutes of the October 14, 2009 HRTPO Nominating Committee**

Mayor Sessoms Moved to approve the October 14, 2009 minutes. Mayor Frank seconded the motion. The Motion Carried.

## Process Discussion

Chairman Smith summarized the membership criteria for the Citizen Transportation Advisory Committee (CTAC). He stated the HRTPO was seeking potential candidates from each jurisdiction, those interested in regional transportation, interested in promoting public outreach, and who had the time required for the CTAC. He noted that the CTAC must be comprised of two-thirds citizens representing themselves and no more than one-third of the citizens representing interest groups. The candidates must have no direct connection with the HRTPO Board and those chosen must reflect the race, gender, and age diversity of the region. He indicated there should also be a broad, geographic representation on the CTAC.

Chairman Smith stated “in accordance with the Virginia Freedom of Information Act, I request a motion for a Closed Meeting in accordance with Virginia Code §2.2-3711.A.1 for the purpose of discussion and consideration of prospective candidates for appointment to the HRTPO Citizen Transportation Advisory Committee. This closed meeting will be restricted to only those matters specifically exempted from disclosure pursuant to §2.2-3711(A).”

Mayor Sessoms Moved for a Closed Session. Mr. Heuer seconded the Motion. Chairman Smith asked if there was any discussion. Hearing none, a roll call vote was taken.

Mr. Stan D. Clark	Absent
Mr. Bruce C. Goodson	Absent
Mayor Joe S. Frank	Yes
Mayor Paul D. Fraim	Absent
Mr. Douglas L. Smith	Yes
Mr. Michael S. Townes	Yes
Mayor William D. Sessoms, Jr.	Yes
Mr. Dennis W. Heuer	Yes
Mayor Jeanne Zeidler	Absent

### The Motion Carried.

The Committee went into Closed Session.

After the closed session, Chairman Smith stated, “The HRTPO Nominating Committee is now in open session. I request a motion that the Nominating Committee hereby certifies that, to the best of each member’s knowledge: (i) that only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered. Any member of the Committee who believes there was a departure from the requirements (i) and (ii) above, shall so state prior to the vote and indicate the substance of the departure, which in his judgment, has taken place.”

Mayor Frank Moved to certify the above requirements. Mr. Heuer seconded the Motion. Chairman Smith asked if there was any discussion. Hearing none, a roll call vote was taken.

Mr. Stan D. Clark	Absent
Mr. Bruce C. Goodson	Absent

Mayor Joe S. Frank	Yes
Mayor Paul D. Fraim	Absent
Mr. Douglas L. Smith	Yes
Mr. Michael S. Townes	Yes
Mayor William D. Sessoms, Jr.	Yes
Mr. Dennis W. Heuer	Yes
Mayor Jeanne Zeidler	Absent

The Motion Carried.

Mayor Frank Moved to recommend 24 candidates from the Closed Session discussion for the Citizen Transportation Advisory Committee (CTAC) for presentation to the HRTPO Board at the December 17, 2009 Meeting. The motion was seconded by Mr. Townes.

The 24 recommended candidates for the Citizen Transportation Advisory Committee (CTAC) are:

<b>Kathy Corley</b>	Citizen	Chesapeake
<b>Roberta Edwards</b>	Citizen	Chesapeake
<b>Philip Olekszyk</b>	Citizen	Gloucester
<b>Albert Stetz</b>	Citizen	Hampton
<b>Michael Jones</b>	Citizen	Isle of Wight
<b>Ricky Clifton</b>	Citizen	Newport News
<b>Sharyn Fox</b>	Interest Group Rep	Newport News
<b>Yukari Hughes</b>	Citizen	Newport News
<b>Howard Manly</b>	Interest Group Rep	Newport News
<b>Randolph Lougee</b>	Interest Group Rep	Norfolk
<b>James Openshaw</b>	Citizen	Norfolk
<b>Archie Whitehill</b>	Citizen	Norfolk
<b>Randy Lassiter</b>	Citizen	Norfolk
<b>Kristen Wells</b>	Citizen	Portsmouth
<b>Richard Green</b>	Citizen	Suffolk
<b>Richard "Tuck" Bowie</b>	Interest Group Rep	Virginia Beach
<b>Jerry Flowers</b>	Interest Group Rep	Virginia Beach
<b>William Harrison</b>	Interest Group Rep	Virginia Beach
<b>John Malbon</b>	Citizen	Virginia Beach
<b>Ray Taylor</b>	Interest Group Rep	Virginia Beach
<b>Sherod Prescott</b>	Interest Group Rep	Virginia Beach
<b>Delceno Miles</b>	Citizen	Virginia Beach
<b>Dewey Hurley</b>	Citizen	Williamsburg
<b>Henry Lewis</b>	Citizen	York

The Motion Carried.

There being no further business, the meeting adjourned at 2:50 p.m.