

August 22, 2008

Memorandum #2008-141

TO: MPO Committee

BY: Joe S. Frank, Chairman

RE: Chairman Frank's Meeting with CAOs

I met with the Chief Administrative Officers (CAOs) on August 20, 2008 to discuss the proposed organizational structure of MPO-related committees that has been under consideration. Following an in-depth discussion on the proposal, there was a clear consensus among the CAOs that the Transportation Technical Committee (TTC) should continue to work as it has in the past to provide technical review and recommendations to the MPO; that the composition of the TTC should remain the same; and that the TTC should operate as a public body with regard to open meeting and notification requirements.

The CAOs agreed with a proposal to establish a standing Transportation Advisory Committee (TAC) that would be composed of the CAOs of urbanized area localities and other stakeholders including VDOT, VDRPT, FHWA, FTA, and VPA. From time to time, on an "as needed" basis, the MPO chairman could appoint additional representative stakeholders to participate, or the TAC chairman could do so, as appropriate. The TAC would meet when necessary to handle special requests of the MPO.

By copy of this memo, it is requested that Mr. Les Lilley and Mr. Rod Ingram of the Virginia Beach City Attorney's office make any necessary adjustments to the draft MPO bylaws to account for the committee information mentioned above.

MK/kg

Copy: Les Lilley
Rod Ingram